

ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES  
November 20, 2025

*Lexi Lausten, Trustee Chair  
Joshua S. Gerth, Trustee Vice Chair  
R. Dee Stone, Trustee  
Brian M. Johnson, Fiscal Officer*

**Mrs. Lausten** called the meeting to order and welcomed attendees including: Township Administrator Vicky Earhart, Assistant Township Administrator for Operations Steve Sievers, Assistant Township Administrator for Human Resources Suzanne Parker, Planning & Zoning Director Paul Drury, Public Works Director Eric Luginbuhl, Law Director Margaret Comey, Anderson Township Fire & Rescue Chief Richard Martin, Sheriff's Department Sgt. Tom Lange, Fiscal Office Clerk Katie Arnold, Director of Finance Tammy Disque.

**4: 30 P.M.** Call to order **Mrs. Lausten** called the meeting to order

**MOTION TO ADOPT AGENDA**

**Mrs. Lausten** moved to adopt the agenda. **Mrs. Stone** seconded the motion.

**Mrs. Earhart called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.**

**Mrs. Lausten** moved to retire to Executive Session to the appointment and compensation of a public employee or official as permitted by Ohio Revised Code Section 121.22(G)(1), to consider the sale of property as permitted by Ohio Revised Code Section 121.22(G)(2), and to prepare for, conduct, or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment as permitted by Ohio Revised Code Section 121.22(G)(4). **Mr. Gerth** seconded the motion.

**Mrs. Earhart called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.**

**Mrs. Lausten** moved to return from Executive Session. **Mrs. Stone** seconded the motion.

**Mrs. Earhart called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.**

**PLEDGE OF ALLEGIANCE**

**Mrs. Lausten** led the pledge of allegiance.

**PRESENTATIONS/RECOGNITIONS**

**Mr. Gerth** said he bought a commemorative brick to present to township resident Marty Brennamen to celebrate his new statue at Great American Ballpark. He stated no taxpayer money was used.

#### **PUBLIC FORUM**

A resident spoke regarding their gratitude for hard work of staff and the trustees.

#### **TRUSTEE COMMENTS**

**Mrs. Stone** wished everyone a Happy Thanksgiving. **Mr. Gerth** and **Mrs. Lausten** did the same. There were no other comments.

#### **FISCAL OFFICER/ FINANCE DEPARTMENT**

**Mrs. Disque** presented the October financial reports and said that expenditures are 68% of the budgeted amount for the year. She also noted the second half payment of TIF of \$9.3 million had gone to the schools.

#### Consideration of Minutes

#### **MOTION NO. 25 – 1120 – 01**

**Mr. Gerth** moved to adopt the minutes of August 21, 2025, and October 2, 2025, as presented by **Mrs. Disque**. **Mrs. Stone** seconded the motion.

**Mrs. Earhart** called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone**, yes.

**Mrs. Disque** announced the Tax Incentive Review Council Meeting would be held December 4<sup>th</sup>, 1:30 P.M.

#### **LAW DIRECTOR**

There was no new business.

#### **PLANNING & ZONING**

**Resolution Determining Existence of Nuisance on Land Owned by Justin C. Leidenheimer and Nicole M. Dattilo, Located at 949 Yarger Drive in Anderson Township, and Providing for Notice and Remediation Pursuant to ORC Section 505.87**

**Mr. Gerth** moved to adopt the resolution presented by **Mr. Drury**. **Mrs. Stone** seconded the motion.

**Mrs. Earhart** called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone**, yes.

**RESOLUTION NO. 25 – 1120 – 02**

**RESOLUTION DETERMINING EXISTENCE OF  
NUISANCE ON LAND OWNED BY JUSTIN C.  
LEIDENHEIMER AND NICOLE M. DATTILO, LOCATED  
AT 949 YARGER DRIVE IN ANDERSON TOWNSHIP, AND  
PROVIDING FOR NOTICE AND REMEDIATION  
PURSUANT TO ORC SECTION 505.87**

Whereas, a board of township trustees may provide for the abatement, control, or removal of vegetation, garbage, refuse, and other debris from land in the township, if the board determines that the owner's maintenance of that vegetation, garbage, refuse, or other debris constitutes a nuisance, pursuant to Ohio Revised Code Section 505.87 (the "Statute");

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TOWNSHIP TRUSTEES (THE "BOARD") OF ANDERSON TOWNSHIP, OHIO (the "Township"), that:

Section 1. Maintenance of the vegetation, garbage, refuse or other debris by the owner or owners (the "owner"), as specified in Schedule A hereto (which by this reference is incorporated herein), is hereby determined to constitute a nuisance within the meaning of the Statute and the owner is hereby ordered to abate, control, or remove the vegetation, garbage, refuse, or other debris as set forth herein.

Section 2. If the owner of the land upon which the nuisance is located is determined by the Anderson Township Planning and Zoning Department (the "PZD") to be a resident of the Township or a nonresident whose address is known, the PZD shall give notice to such owner, on behalf of this Board, in substantially the form attached hereto as Schedule A, by posting that notice in a sheltered place and/or in a waterproof envelope on the principal structure (if any) on such land and photographing the posted notice with a camera capable of recording the date of the photograph on it. Such notice shall also be sent, on behalf of this Board, by certified mail to the owner and to each lienholder of record. If such owner's address is unknown and cannot reasonably be obtained, the PZD shall cause such notice to be published once (a) in the print or digital edition of a newspaper of general circulation in the Township, (b) on the official public notice website established under Ohio Revised Code Section 125.182, or (c) on the web site and social media account of the Township.

Section 3. If, within seven (7) days after the giving of the notice or notices provided for in Section 2 hereof, the owner of such land fails to abate, control, or remove the vegetation, garbage, refuse or debris, and no agreement is entered into by the owner or holders of liens of record upon the land with the Board under Ohio Revised Code Section 505.87(D) to provide for the abatement, control, or removal, then the PZD, on behalf of this Board, shall provide for such abatement, control, or removal and, on behalf of this Board, may employ the necessary labor, materials, and equipment to perform the task. All costs incurred in that regard are hereby authorized and appropriated to be paid from the Township General Fund from moneys not otherwise appropriated. Those costs, including the Board's charges for its services, the costs incurred in providing notice, and the amount paid for labor, materials, and equipment, shall be recovered by the Township pursuant to Ohio Revised Code Section 505.87(F).

Section 4. This Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board,

and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

There was no further discussion.

**FIRE & RESCUE DEPARTMENT**

There was no new business

**SHERIFF'S OFFICE**

There was no new business

**TOWNSHIP ADMINISTRATOR**

2026 Landscape Maintenance Contract

**MOTION NO. 25 – 1120 – 03**

**Mr. Gerth moved that this Board hereby approve renewal of Mowing Contract LS-1 and Landscape Maintenance Contract LS-2 to Merkle Lawn Care Co., Inc. in the amount of \$297,842.00, together with a 10% contingency for a maximum appropriation of \$327,626.00; further, this Board hereby authorizes and directs the Township Administrator, after consultation with the Law Director, to enter into contract with Merkle Lawn Care Co., Inc. for the 2026 Mowing Contract LS-1 and Landscape Maintenance Contract LS-2. Mrs. Stone seconded the motion.**

**Mrs. Earhart called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.**

There was no further discussion.

Items Arising from Executive Session

**MOTION NO. 25 – 1120 – 04**

**Mrs. Stone moved to authorize the extension of the continuing consultant role of Nancy Caine as Communication Consultant at the rate of \$75 per hour for a total not to exceed \$35,000 in 2026. Mr. Gerth seconded the motion.**

**Mrs. Earhart called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.**

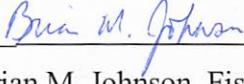
**MOTION TO ADJOURN**

As there was no further business, the board adjourned at 5:39 P.M

**Mrs. Lausten moved to adjourn the meeting. Mrs. Gerth seconded the motion.**

**Mrs. Earhart called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.**

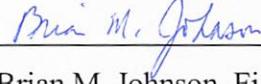
  
Lexi Lausten, Chair

  
Brian M. Johnson, Fiscal Officer

**CERTIFICATION**

The undersigned duly elected and acting Fiscal Officer of Anderson Township, Hamilton County, Ohio, hereby certifies that the foregoing is a true excerpt from the minutes of a regular meeting, including the roll call votes thereat, of the Board of Township Trustees of said Township held on the 20<sup>th</sup> day of November 2025, and that said minutes have been duly entered upon the Journal of said Township.

This 18<sup>th</sup> day of December 2025.

  
Brian M. Johnson, Fiscal Officer